

FRANKLIN COUNTY SCHOOL SYSTEM



EMERGENCY PROCEDURES

HARD LOCKDOWN

Teachers/Students locked in their classrooms with lights turned off.

SOFT LOCKDOWN

Heightened awareness. No teachers/students outside.
Teaching, class changes and lunch continues as normal.

COLOR CODE CARDS

(Place card in window or under door.)

RED – Need help!

GREEN – Everything is okay!

**CALL 911
FOR
EMERGENCY OR AMBULANCE**

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HELPFUL HINTS

INFORMATION NEEDED WHEN CALLING THE SUPERINTENDENT'S OFFICE

1. Name of person calling
2. School(s) involved
3. Description of the incident
 - What has taken place or is taking place
 - Number of students/staff members involved
 - What action has been taken thus far
 - Who is in charge (Principal may be gone)
 - Any other important information
4. Follow any instructions given at the time

EMERGENCY EVACUATION KIT CHECKLIST

EMERGENCY KIT LOCATION – Main office of School

1. Copy of school emergency operations plan
2. Student release/sign-out sheets
3. Emergency telephone numbers
4. Copies of all student and staff emergency contact/release cards
5. Flashlight and extra batteries
6. Portable radio
7. Bullhorn and appropriate batteries
8. Floor plan of school
9. Current county phonebook
10. Copy of most recent school yearbook
11. First Aid Kit
12. Emergency Medical Information regarding students and staff

ACCIDENT/SERIOUS INJURY/ILLNESS

DEFINITION

Immediate concern is to aide the sick or injured student. Emergencies where a student or staff member may be sick or injured.

ALERT SIGNAL

- To alert staff of accident/serious injury/illness
- To signal all clear: Intercom/Bell
- Alternate Signal: Bullhorn/Radio

ROLES

Administrator:

- Supervise care of person(s)
- Follow Emergency ID plan if necessary
- Communicate with parent(s)
- Assign person to meet incoming medical assistance
- Call Superintendent's Office (706) 384-4554

Secretary:

- Aide in communication with emergency services (911)
- Contact SRO

Teachers:

- Contact the principal and stay with the sick/injured student
- Dial 911
- DO NOT move anyone injured in a fall
- Utilize first aid (list location of first aid kits)
- Inform staff/student(s) as needed
- Inform superintendent, if needed
- Stay with class
- Check roll
- Keep students calm

BUS ACCIDENT/FIELD TRIP

DEFINITION

Any accident involving a school bus.

ALERT SIGNAL

- To alert staff of bus accident/field trip: radio/information provided over PA as necessary

ROLES

Transportation Director/Director of Operations:

- Go to scene of accident to assist and assess
- Make sure all students are checked by EMTs
- Complete accident report (GA State Patrol)
- Cooperate with law enforcement regarding completing reports, etc.
- Call Superintendent's Office (706) 384-4554
- Contact bus shop for replacement bus
- Parent's should be notified (see field trip roster, if appropriate)
- Keep list of students sent to hospital and those transported home

Bus Driver:

- Call 911, check lists of students riding and make sure all students are accounted for
- Provide emergency medical information for students to ambulance/EMTs (see student field trip permission slip, if appropriate).
- Anyone suspected of being injured should be transported by ambulance to the hospital
- Reports accident to Transportation Director

Administrator/Principal

- Notify parents
- Go to the scene of the accident as needed
- Go to the hospital to check on students and meet with parents
- Follow Emergency ID Plan
- Meet with Superintendent to determine if crisis team should be activated

Teachers/Chaperones:

- Provide emergency medical on students to ambulance/EMTs (see student field trip permission slip, if appropriate)
- Provide staff/student/chaperone field trip permission forms as appropriate
- Parents should be notified (see field trip roster, if appropriate)

BOMB/BOMB THREAT

DEFINITION

A device present in the school or on the premises that may or may not have exploded.

ALERT SIGNAL

- To alert staff of Bomb/Bomb Threat
- To signal All Clear: Intercom/Bell
- Alternate Signal: Bullhorn
- Evacuate the building (Use runners or a bullhorn to further the evacuation)

ROLES

Administrator:

- Determine the need for evacuation and notify staff
- DO NOT use mobile radios, cell phones, or pagers. DO NOT turn any switches on/off
- DO NOT use any remotes
- Follow Emergency ID Plan as needed
- Check exit doors for secondary devices or any suspicious wiring
- Call Superintendent's Office (706) 384-4554
- Have designated staff check evacuation assembly points for secondary devices
- Gather information from staff on anything suspicious
- Access injuries: Assign qualified staff to first aid assistance at evacuation site
- Secure all entrances and exits to school
- Have school map to give to police and fire department

Secretary:

- If phone threat is made, obtain as many details as possible (Use Checklist)
- Fill out as much of Bomb Threat checklist as possible
- Call 911/SRO
- Take student information cards and emergency kit to evacuation site
- Staff should look for unusual or suspicious noises, devices or disturbances while evacuating the building. If a suspicious item or device is found DO NOT MOVE IT. Report it to an administrator.

Teachers:

- Evacuate the building by exiting the doors assigned for fire drills. Students should be at least 500 feet from the building. Stay away from dumpsters, buses, vehicles, etc.
- Take roll and check absentee lists and code cards
- Report with rolls or use code cards to hold up
- DO NOT turn anything on or off
- Teacher should be last to leave the room. Close the classroom door and place a Trash Can, Chair, Desk, etc. in front of the door to indicate the classroom is clear.
- Staff should look for unusual or suspicious noises, devices, or disturbances while evacuating the building. If a suspicious item or device is found DO NOT MOVE IT. Report it to the administrator.

COMMUNITY DISASTER

DEFINITION

An emergency takes place requiring the school to be used as a shelter while school is in session.

ALERT SIGNAL

- The Superintendent or designee will notify the school

INFORM STAFF/STUDENTS

- What is happening and why, or
- Send notification to all staff explaining the emergency; give specific instructions

STEPS OF ACTION

- Space (example, cancel gym classes, select place for gym classes to reconvene)
- Telephone and Internet
- Pencil and writing pads
- First aid kits if necessary
- NO ONE is to leave campus until told to do so and school exits should be monitored

ROLES

Administrator:

- Act as liaison with emergency personnel and superintendent's office

Secretary:

- Coordinate communication

Teachers:

- Maintain normal routine unless otherwise instructed

SRO/Security Guard:

- Assist in traffic control into and out of school site

DEATH/SUICIDE AT SCHOOL OF STUDENT OR STAFF MEMBER

DEFINITION

The death or attempt of a student/staff member to terminate his or her own life on school premises.

ALERT SIGNAL

- To signal staff of Death/Suicide
- Office will be contacted in person and Lockdown will be issued

ROLES

Administrator:

- Inform staff of emergency
- Initiate lock-down (all classroom doors, offices, and entrances) if necessary
- Assume role as spokesperson and give instructions to staff
- Call Superintendent's Office (706) 384-4554
- One administrator should report to inside command post
- Contact social worker to activate Crisis Intervention Team (CIT)

Secretary:

- Call 911/SRO
- Follow administrator's instructions
- Man telephones
- Turn bells off

Teachers:

- Report incident to school office
- Secure area (Move classes away from area if necessary)
- Call roll and place appropriate code card in the window or under the door
- Keep students in class and await further instructions
- If death occurred in a classroom, teacher should evacuate the room and take roll

EARTHQUAKES

DEFINITION

An earthquake is a movement of the earth's tectonic plates, which cause the violent movement of the earth's crust endangering structures and occupants. Georgia rests on two earthquake zones. The southern part of the state is designated a number one or "minor-expected damage" zone. The northern part of the state is designated a number two or "moderate-expected damage" zone.

ALERT SIGNAL

- Signal staff of possible earthquake
- To signal All Clear: Intercom/Bell
- Alternate: Bullhorn/Radio

ROLES

Administrator:

- Sound alarm or give order for drill
- Give All Clear signal
- Monitor local emergency broadcast station for latest bulletins
- Remind staff/students to be prepared for aftershocks
- Determine situation and order evacuation as appropriate
- Activate the Crisis Team if necessary
- Follow Emergency ID Plan as needed
- Contact Superintendent

Secretary:

- Call 911 immediately
- Take cover under desk

Teachers:

INSIDE

- Have students get into and remain in a duck and cover position next to an interior wall with arms covering their head/neck or seek cover under a piece of furniture away from windows and bookcases.
- Once earthquake has stopped exit building immediately

OUTSIDE

- Move away from buildings and avoid utility lines
- If on bus, stop the bus quickly and safely in an open area away from overpasses and bridges
- Keep students on the bus

Kitchen/Office Staff

- Take cover under table
- Turn off all kitchen equipment

IMPORTANT TO REMEMBER: AFTER TREMORS HAVE STOPPED

- Do not re-enter buildings
- Evacuate buildings as directed by administrator
- **DO NOT LIGHT CANDLES/MATCHES OR TURN ON ANY ELECTRICAL EQUIPMENT WITHIN THE BUILDING UNTIL APPROVED BY PUBLIC SAFETY.**

FIRE

DEFINITION

A fire in the building or on the premises requiring the evacuation of the building.

ALERT SIGNAL

- Code (One long ring of the fire alarm)
- Ringing of the fire alarm
- School-wide announcement over intercom

ROLES

Administrator:

- Pull alarm/intercom, if available
- Following Emergency ID Plan as needed
- If phones are out or not available, use radio to report fire
- Supervise evacuation of at least 500 feet from building and check for injuries
- If available, move to reunification site in case of inclement weather
- Assign roles to auxiliary persons as needed
- Keep access to fire lanes open
- One administrator must report to outside central command post
- Assist fire department in organizing search for missing persons
- Call Superintendent's Office (706) 384-4554

Secretary:

- Call 911/SRO
- Take student information or emergency card file

Teachers:

- Evacuate
- Close all windows and doors to confine fire
- Student and staff should face away from the building
- Call rolls and check absentee list
- Report with rolls to Outside Central Command Post or use Code cards
- Teacher that is last to leave the classroom place object in front of door showing all clear (Trash Can, Chair, Desk, etc.)

All Other Staff Members

- Report to administrator when area is clear

Evacuation plan is posted in all appropriate areas of building (classrooms, office, etc.)

FLOODS

DEFINITION

Rising or overflowing water onto normally dry land that puts students/staff at risk.

ALERT SIGNAL

- Signal staff of possible flooding: Intercom (Flood)
- To signal All Clear: Intercom/Bell
- Alternate signal: Bullhorn/Radio

ROLES

Administrator:

- Monitor situation and assess for evacuation
- Monitor local emergency broadcast situations for flood warning/advisory
- Contact Superintendent & Maintenance
- Assign roles to auxiliary persons as needed
- Evacuation notice to teacher/staff
- Follow Emergency ID Plan
- Activate the Crisis team, if needed

Teachers:

- Keep students in classroom
- Do not allow students to drink tap water, due to possible contamination
- Students outdoors should be brought into the building
- Evacuate students at Administrator's direction

Kitchen Staff:

- Unplug appliances
- Pack refrigerators and freezers with dry ice if possible, and if power failure

Transportation:

- Monitor local emergency broadcast stations for flood warnings/advisory
- Re-route buses to more passable roads

IMPORTANT TO REMEMBER:

- **DO NOT TOUCH ELECTRICAL EQUIPMENT**

HAZARDOUS MATERIAL (INSIDE)

DEFINITION

Gas leak, toxic chemical spill, etc. that occurs inside the school building.

ALERT SIGNAL

- To signal staff of Hazardous Material (Inside)
- To signal all clear: Intercom/Bell
- Alternate Signal: Bullhorn/Radio
- Evacuate building: Use bullhorn to give further instructions as needed

ROLES

Administrator:

- Pull fire alarm or announce over school intercom
- Supervise evacuation and check for injuries
- Assign roles to auxiliary persons as needed
- Evacuate building to reunification site
- Keep access open
- One administrator reports to Outside Central Command Post
- Follow Emergency ID Plan as needed
- Call Superintendent's Office (706) 384-4554

Secretary:

- Call 911/SRO

Teachers:

- Report Spill or leak to the office
- Evacuate
- Call roll and check absentee list
- Report to Outside Central Command Post (Or use card code system)

All Other Staff Members:

- Report to administrator when area is clear
- Check restrooms and other areas for students and faculty
- Administer first aid

HAZARDOUS MATERIAL (OUTSIDE) /RADIOLOGICAL ACCIDENTS

DEFINITION

Gas leak, truck spill, or any release of hazardous material outside the building.

ALERT SIGNAL

- To alert staff of Hazardous Material (Outside)
- To signal All Clear – Intercom/Bell
- Alternate Signal: Bullhorn/Radio

ROLES

Administrator:

- Signal to staff
- Follow Emergency ID Plan as needed
- If it is a toxic material (air borne), power must be turned off to building
- If hazardous material enters building, evacuate contaminated area (ID Chemical)
- Supervise shutdown of building and check for injuries
- Assign roles to auxiliary persons as needed
- Keep access open
- One administrator should report to Inside Central Command Post
- Call Superintendent's Office (706) 384-4554

Secretary:

- Call 911/SRO and follow instructions

Teachers:

- Office/Principal notified of leak
- Close windows and doors
- Place coats, clothes, etc. at bottom of door
- Call roll and place appropriate code card under the door or in window
- Wait for further instructions

All Other Staff Members:

- Office/principal notified of leak
- Report to administrator when area is clear
- Check restrooms and other areas for students and faculty

HOSTAGE

DEFINITION

A person(s) enters the school and apprehends person(s) and threatens violence.

ALERT SIGNAL

- To alert staff of Hostage
- To signal all clear: Intercom/Bell
- Alternate Signal: Bullhorn/Radio

ROLES

Administrator:

- Office/Principal is notified of situation
- Invoke intruder alarm announcement. (May need to invoke by word of mouth)
- Follow Emergency ID as needed
- Designate staff to keep visitors and outsiders from entering the building
- Call Superintendent's Office (706) 384-4554

Secretary:

- Office/Principal is notified of situation
- Follow administrator's instructions
- Call 911/SRO
- Await assistance from an administrator or law enforcement officer
- Turn off bells

Teachers:

- Secure immediate area by locking appropriate doors and stay out of sight
- Stay in classroom and take roll and place code card under door and on exterior window
- Any staff with walkie-talkies should keep them on to communicate, turn down volume so only the person holding the radio can hear
- Try to keep students as quiet as possible and stay in groups
- Do not open door unless all clear signal is given
- If lockdown is given between classes, teachers should hurry students into their classroom regardless of which class they are in
- Teachers without class should lockdown. Do not try to get to students under other staff member's supervision
- PE classes in gym should lock doors and move into the far corner away from doors

All other Staff Members

- Report to administrator for instruction
- Lockdown if code is given

Kitchen Staff

- Lockdown

INTRUDER/TERRORIST

DEFINITION

An unauthorized person(s) enters the building or campuses and poses a possible threat to students or staff members.

ALERT SIGNAL

- To alert staff of Intruder/Terrorist
- To signal All Clear: Intercom/Bell
- Alternate Signal: Bullhorn/Radio
- Use appropriate "intruder" public address (PA Announcement)
- If intruder is in hall, staff will call office or escort stranger to office. If in classroom, use intercom call button. If the intruder presents a threat, the PA system will be used to evacuate students to a safe position away from the intruder.

ROLES

Administrator:

- Determine level of threat and issue Lockdown code if needed
- If phones are out or unavailable, use radio to contact police
- One administrator should be prepared to go outside to the evacuation site
- Check outside buildings and PE classes
- Contact Superintendent's office (706) 384-4554
- DO NOT try to disarm anyone
- Follow Emergency ID Plan as needed

Secretary:

- Staff who spots the intruder will inquire as to his/her business and will report the situation to principal
- If Lockdown, code given call 911/SRO

Teachers:

- Staff who spots the intruder will inquire as to his/her business and will report the situation to principal
- If lockdown, is given:
 - Take roll, lock doors and await further instructions
 - Place appropriate code card under the door or on an exterior window
 - Students should be moved away from any windows and doors if possible. Try to keep them quiet and out of sight
 - Any staff with walkie-talkies should keep them turned on to communicate, turn down volume so only the person holding the radio can hear
 - Do not open door unless all clear is given, a faculty member, or emergency personnel come to the door
 - If lockdown code is given between classes, teachers should hurry students into nearest room regardless of which class they are in
 - PE classes on the outside should lockdown in the nearest exterior building
 - Teachers without a class should Lockdown. Do not try to get to students under another staff member's supervision.

Kitchen Staff

- Lockdown and wait for All Clear

OVERNIGHT HOUSING

DEFINITION

Any situation that would necessitate those students spend the night at school.

ALERT SIGNAL

- Verbal announcement after conferring with Superintendent's Office (706) 384-4554

ROLES

Administrator:

- Assign staff responsibilities
- Notify appropriate persons/agencies
- Activate Crisis Team as needed

Teachers/Counselors:

- Attempt to contact student's parents
- Keep students in the safest area of the building
- School staff shares duties of supervising students and answering telephone
- Supervise students
- Keep accurate records of students who are picked up, by whom and at what time (see form)
- Provide activities and support

Kitchen Staff

- Provide meals/snacks

EMERGENCY TELEPHONE NUMBERS

- Emergency Services 911
- Sheriff's Office 706-384-2525
- American Red Cross 770-532-8453

STUDENT ABDUCTION/RUN AWAY

DEFINITION

Student runs away from school during school hours. Stranger or family member abducts a student from the school premises.

ALERT SIGNAL

- Activate Lockdown
- Alert staff of abduction

ROLES

Administrator:

- Determine if Lockdown orders should be given
- Try to see what direction abductor was driving (description of automobile and tag #)
- Notify SRO
- Use telephone/radio to contact police department
- Call Superintendent's Office (706) 384-4554
- Emergency ID Plan, if needed
- Give directions to other staff members
- DO NOT Follow!! Notify Parents

Secretary:

- If possible, have description of student ready to give to police
- Notify classroom teacher of student's absence
- Call 911/SRO
- Contact security guard (high school only)
- Notify parent/guardian
- Locate sibling(s) in school
- Contact school where other siblings attend

Teachers:

- Notify Principal
- If possible, provide a description of the missing student(s) (including the clothing he/she was wearing when last seen, distinguishing features, etc.)
- If possible, get a physical description of the abductor (not just what they are wearing) hair color, height, weight, etc.
- Take roll, await further instructions

STUDENT/GUARDIAN/VISITOR DISRUPTIONS

DEFINITION

An incident that causes a disruption or is potentially disrupting to the normal operation of the school.

ALERT SIGNAL

- To alert staff of student/guardian/visitor disruptions
- To signal All Clear: Intercom/Bell
- Alternate Signal: Bullhorn or Radio
- Specific instructions should follow
- If staff person is reporting disruption to main office, use intercom call button to call office indicating description and location of disruption

ROLES

Administrator:

- Access level of disruption
- Isolate disruption and initiate building lock-down if necessary
- Clear the immediate area, including restrooms and hallways of non-essential personnel
- Use intercom to signal level, location and specific instructions as needed
- Supervise response to disruption
- Give intercom communications
- Prepare fact sheet for staff and/or parents

Secretary:

- Call 911/SRO

Principal's Designee:

- Keep visitors and outsiders from entering the building

Teachers:

- Teachers should not leave student(s) unsupervised
- Stay in classroom and take roll and place code card under door and on exterior window
- Any staff with walkie-talkies should keep them on to communicate, turn down volume so that only the person holding the radio can hear
- Try to keep students as quiet as possible and stay in groups
- Do not open doors unless All Clear signal is given
- If lockdown is given between classes, teachers should hurry students into their classroom regardless of which class they are in.
- Teachers without class should lockdown and do not try to get to students under another staff members supervision
- PE classes in the gym should lock doors and move to the far corner away from the doors
- Staff members not supervising students are on alert and awaiting instructions

TORNADO AND/OR SEVERE WEATHER

DEFINITION

Tornado Watch: Conditions are favorable for severe weather, i.e. tornado or thunderstorms. Make staff aware, but no action.

Tornado Warning: Tornado has been sighted; take shelter immediately.

ALERT SIGNAL

- Code: Three (3) short blasts on the alarm will sound or make announcement over intercom system
- SIGNAL the end of the drill
- School wide call over intercom or alternate signal: bullhorn, whistle, walkie-talkies, bells

ROLES

Administrators:

- Maintain contact with student body and staff
- Students should not be permitted to leave the school (field trips or other events during a watch)
- Sound Alarm or give order for drill
- Follow Emergency ID Plan as needed
- Give the All Clear Signal
- Be prepared to report to Inside Command Post, if needed, after threat is over
- Keep radio on
- Organize search for missing persons as needed
- If tornado hits, radios may have to be used to contact emergency agencies
- Call Superintendent's Office (706) 384-4554

Secretary:

- Evacuate to safe area
- If tornado hits, man phones and monitor weather radios, if possible

Teachers:

- Close all windows and doors
- Teachers should keep their class rosters with them during the drill and kneel behind their classes to be sure that the students are following the drill procedure. Teachers should verify student classroom count.
- Students in unsafe locations at the time of the drill will go to a pre-designated location when directed by the teacher. If possible, students should take coats to cover their heads.
- If storms occur, report student count to the Inside Command Post or use code card system

Kitchen/Office Staff:

Maps are posted in kitchen and office
Evacuate according to emergency tornado drill map

Evacuation to safe location is posted in all necessary areas: classrooms, office, kitchen, and commons areas...)

UTILITY EMERGENCY

DEFINITION

Electrical power failure, gas line break, water main or sewer break, and/or electrical power break.

ALERT SIGNAL

- Should building need to be evacuated, follow the fire drill procedure with a verbal announcement of the school public address (PA) system or manually trip the fire alarm.
- In the event of electrical failure and the need to evacuate, verbal notifications would be given on a class-by-class basis.
- Administrator or other designated staff would conduct a visual check of all school areas

ROLES

Administrator:

- Communicate appropriate procedures to staff and students
- Contact Superintendent's Office (706) 384-4554

Secretary:

- Make necessary phone contacts

Teacher:

- Take roll

ACTION STEPS

ELECTRICAL POWER FAILURE: During or After School Hours

- Contact the building Administrator
- Contact Director of Operations
- Contact Maintenance Director
- Contact Power Company (GA Power or Hart EMC - See Public Assistance Agencies Page)
- Call 911 if applicable

WATER MAIN BREAK OR SEWER BREAK: During or After School Hours

- Contact the building Administrator
- Contact Director of Operations
- Contact Maintenance Director
- Contact Power Company (GA Power or Hart EMC - See Public Assistance Agencies Page)
- Call Utilities (See Public Assistance Agencies Page)
- Call 911 if applicable

GAS LINE BREAK: During or After School Hours

- Evacuate building and clear area immediately
- Turn off gas from the outside, if possible
- Call 911 away from the building
- DO NOT OPERATE ELECTRICAL SWITCHES
- Contact the building Administrator
- Contact Director of Operations
- Contact Maintenance Director
- Contact Power Company (GA Power or Hart EMC)
- Call Utilities (See Public Assistance Agencies Page)
- Call 911 if applicable

WEAPONS/VIOLENT INCIDENTS/REPORTS OF WEAPONS ON CAMPUS

DEFINITION

Any report of any person having a weapon of any type on campus.
Any threat of violence or act of violence on campus.

ALERT SIGNAL

- To alert staff of weapons/violent incident
- To signal All Clear: Intercom/Bell
- Alternate Signal: Bullhorn/Radio

ROLES

Administrator:

- Determine level of threat and issue lockdown or evacuation code if needed
- If telephones are out, use radio to contact police
- Gather information regarding victims and perpetrators for law enforcement
- Secure area around any weapons found and/or crime scene
- Secure victims from further harm
- One administrator should be prepared to go outside to evacuation site
- Activate the crisis intervention team as needed
- Contact Superintendent's office (706) 384-4554
- Follow Emergency ID Plan, if needed

Secretary

- Call 911/SRO
- Type information on victims/perpetrators for administration identified as participants in the incident
- Prepare a list of all information relating to name, identity and locations of victims, suspects and witnesses

School Nurse:

- Provide first aid to victims
- Document specific actions with staff and EMTs
- Provide health information from Enrollment cards to EMTs
- Take emergency kit

Teachers

- Notify principal of weapons/suspicion of weapons/violent incidents
- If possible, remove students from the area to classroom and calm them
- If perpetrator is in the area, speak calmly with him/her until police arrive
- Attempt to calm students
- If violent incident, isolate witnesses, do not let them talk with others
- Identify any students needing one to one counseling
- Take roll book and code cards if evacuation is necessary

Kitchen Staff

- Secure area and wait for direction from administrator

PUBLIC ASSISTANCE AGENCIES

| AGENCY | TELEPHONE NUMBER |
|-----------------------------------|-------------------------------------|
| Franklin County Emergency Manager | 706-384-7118 |
| Franklin County Sheriff | 706-384-2525 |
| Franklin County EMS | 911 706-384-5598 706-384-4822 |
| Franklin County Fire Department | 911 |
| Franklin County Health Department | 706-384-5575 |
| Franklin County DFACS | 706-384-4521 |
| Ty Cobb Regional Medical Center | 706-356-7800 |
| Georgia Emergency Management | 1-800-TRY-GEMA |

| PUBLIC UTILITIES | |
|------------------------------------|----------------|
| Georgia Power – Electricity | 1-888-660-5890 |
| Hart County EMC – Electricity | 1-800-241-4109 |
| City of Lavonia – Gas (Toccoa Gas) | 706-282-3311 |
| City of Royston – Gas | 706-245-7786 |
| City of Carnesville – Water | 706-384-3905 |
| City of Lavonia – Water | 706-356-8781 |
| City of Royston – Water | 706-245-7231 |
| Franklin County – Water | 706-384-3318 |